

# The Negotiation, Administration & Management of Construction Contracts, focussing on the Public Sector Standard Conditions of Contracts (PSSCOC)

Date : 24-25 May 2018  
Time : 9.00am - 5.00pm  
Venue : e2i West, Devan Nair Institute for Employment and Employability

## Objective:

The objectives of this course are to help you [make water and utilities projects successful](#) by disciplined improvements to traditional contracting content and forms; as well as contemplating trends and revolutionary new contracting strategies that can deliver significant savings if applied correctly.

In practice, contracts have an image problem. The attitude of many project professionals is that a contract's only function is to "Minimise Exposure to Risk and Liability". This is important, however it is only the 'insurance policy.' The main purpose of a contract is to express the business deal between the parties in terms of risks and rewards, and to define how the parties intend to execute the works. This course will [set a fresh and innovative direction](#) with contracts. You will come to appreciate that correctly applied contracts are one indispensable and flexible tools to deliver essential infrastructure.

## Course Topics:

### Introduction

- a) Current Project Outcomes and Improvement Potential
- b) Traditional Contract forms and considerations when choosing
- c) Introducing the PSSCOC form of Contract
- d) Current trends including New Engineering Contract (NEC4)

### Contract Law Fundamentals

- a) Interpretation
- b) Breach and Damages
- c) Causation

### Project Risk

- a) Types of risk and evaluation of risks
- b) Risk Allocation
- c) Risk Management

### Time Issues

- a) Execution / Completion
- b) Extensions of time and liquidated damages
- c) Delay analysis methodologies

### Contract Administration

- a) Hot buttons where claims & disputes arise
- b) Notices – PSSCOC Form
- c) Record keeping
- d) Other tools / procedures

**Contract Negotiation**

- a) Strategies & Tactics
- b) Pitfalls to avoid

**Design and Defects**

- a) Design liability
- b) Ground Conditions

**The Superintending Officer / 3<sup>rd</sup> Party Certifier**

- a) Duties and Powers
- b) Relationship with Employer
- c) Role as Certifier

**Other Key Issues**

- a) Termination
- b) Indemnities
- c) Performance Guarantees

**Disputes**

- a) Tiered dispute resolution
- b) Managing disputes
- c) Security of Payments

**Closing Q&A/ Plenary****Case Study (interspersed with related modules)**

<b>Course Fees</b>	<b>SWA Member</b>	<b>Non-Member</b>
Full Fees	SGD 1,100.00	SGD 1,210.00
E2i course fee subsidy	SGD 240.00	SGD 240.00
<b>Nett course fee</b>	<b>SGD 860.00</b>	<b>SGD 970.00</b>

**Award of Certificate & PDUs**

- Certificate of Completion will be issued to participants who meet 75% attendance requirement.
- This course is qualified for 12 PDUs by PEB.

For information on training courses, please contact SWA office: Ms. Cecilia Tan  
email: [cecilia@swa.org.sg](mailto:cecilia@swa.org.sg) or Tel: (65) 6515 0812.

**\* Please note that schedule dates may change without prior notice.**